GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

AH,DD&F Department - Village Administration – Performance Monitoring of Village and Ward Secretariat Employees Monthly certification on work done and performance evaluation report of Functionaries of Village Fisheries Assistants - Orders – Issued.

ANIMAL HUSBANDRY, DAIRY DEVELOPMENT & FISHERIES (FISH) DEPARTMENT

G.O.Ms.No.20 Dated: 16.05.2023.

Read the following:

1. G.O.Ms.No.27, AHDD&F (Fish) Department, dt: 30.09.2019
2. G.O.Ms.No.29, AHDD&F (Fish) Department, dt: 19.08.2020
3. Govt. Memo No.993198/Fish/A1/2020, Dated: 30.09.2020.
4. From the Commissioner of Fisheries, A.P, Vijayawada, Lr. No: 1415/A2/2019, Dated: 27.02.2023.

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ORDER:

In the reference 1st read above, Government have issued the functions (Job Charts) of the Village Fisheries Assistants and amended the General functions of the VFAs and delegation of powers to the functionaries at Village Secretariat pertaining to Fisheries Department in the references 2nd and 3rd read above.

2. In the reference 4th read above, the Commissioner, Fisheries, Vijayawada has submitted that the inspection format of the Mandal /ULB level Supervisory officers to monitor the performance of respective secretariat functionaries and monthly certification on performance of functionaries done by Mandal / ULB level supervisory officers that are measurable and quantifiable. The work done report and performance evaluation report of Village Fisheries Assistant have to be obtained from the AIF/ FDO with counter signature of the concerned Assistant Director of Fisheries, to make payment of salaries basing on the performance evaluation report of Village Fisheries Assistants through concerned MPDOs.

3. Government, after examination of the proposal of the Commissioner of Fisheries hereby approved the monthly certification of work done and performance evaluation report of functionaries of Village Fisheries Assistant have to be obtained from the Assistant Inspector of Fisheries/ Fisheries Development Officers only to make the payment of the salaries through concerned MPDOs.

(P.T.O)

4. The Proformas of the monthly certification of performance of functionaries of the Village Fisheries Assistants are annexed to this order.

5. The Commissioner, Fisheries, A.P., Vijayawada shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Commissioner of Fisheries, A.P, Vijayawada
Copy to:-
The Spl. C.S. to Govt., PR & RD, Department.
The GVWV & VSWS Department
All the District Collectors through the Commissioner, Fisheries, Vijayawada.
OSD to the Hon'ble Min (AHDD&F)
The P.S to Spl. CS to Government.
SF/SC.

// FORWARDED :: BY ORDER//

SECTION OFFICER

Annexure

Proforma 1 - Monthly certification of performance of functionaries (Inland)

Name of the VFA & secretariat

Month:

S No	Name of activity/ indicator	Annual Target	This month Target	Upto this month Target	Achievement		Max. Marks	Marks scored	Evaluation parameter & Remarks
					Current month %	Upto this month %			
1	2	3	4	5	6	7	8	9	10
A	**General activity**								
1	No. of Matya sagubadies (MSBs) conducted						10.0		
2	No. of loans provided under KCC						5.0		
3	No. of PMMSY units grounded (other than domestic marketing)						10.0		
B	**Domestic fish marketing**								
4	No. of Mini Fish Vending Units grounded						10.0		
5	No. of Spokes grounded (All categories)						10.0		
6	No.of shops (Mini & spokes) are in business operations						10.0		
B	**Inland activity**								
7	Issue of licenses to the Fishermen.						5.0		
8	Total Fish Seed Stocked (Thousands)						10.0		
9	DCB on inland water bodies						10.0		
10	Disposal of Tanks/Reservoirs						10.0		
11	No.of units grounded in EAP (APIIATP APILIP)						5.0		
12	Others (Specify)						5.0		
	Total						100.0		

Evaluation Parameters: Poor: Less than 50%, Satisfactory: 51% -70%, Good: 71-90% Excellent: above 90%

Signature of supervisory officer & Station

Proforma 2 - Monthly certification of performance of functionaries (Inland & Aquaculture)

Name of the VFA & secretariat

Month:

S No	Name of activity/ indicator	Annual Target	This month Target	Upto this month Target	Achievement		Max. Marks	Marks scored	Evaluation parameter & Remarks
					Current month %	Upto this month %			
1	2	3	4	5	6	7	8	9	10
A	**General activity/ indicator**								
1	No. of Matya sagubadies (MSBs) conducted						**7.0**		
2	No. of loans provided under KCC						**5.0**		
3	No. of PMMSY units grounded (other than domenstic marketing)						**10.0**		
B	**Domestic fish marketing**								
4	No. of Mini Fish Vending Units grounded						**7.0**		
5	No. of Spokes grounded (All categories)						**7.0**		
6	No. of shops (Mini & spokes) are in business operations						**7.0**		
C	**Inland activity/ indicator**								
7	Issue of licenses to the Fishermen.						**5.0**		
8	Total Fish Seed Stocked (Thousands)						**6.0**		
9	DCB on inland water bodies						**6.0**		
10	Disposal of Tanks/Reservoirs						**6.0**		
11	No. of units grounded in EAP (APIIATP APILIP)						**5.0**		
D	**Aquaculture activity/ indicator**								
12	Extent registered under APSADA (Ha)						**7.0**		
13	Business operations registered (Hatcheries, labs, Feed and processing plants)						**7.0**		
14	No. of Samples collected						**5.0**		
15	No. of Samples submitted to the labs						**5.0**		
16	Others (Specify)						**5.0**		
	Total						**100.0**		

Evaluation Parameters: Poor: Less than 50%, Satisfactory: 51% -70%, Good: 71-90% Excellent: Above 90%

Signature of supervisory officer & Station

Proforma 3 - Monthly certification of performance of functionaries (Marine)

Name of the VFA & secretariat

Month:

S No	Name of activity/ indicator	Annual Target	This month Target	Upto this month Target	Achievement		Max. Marks	Marks scored	Evaluation parameter & Remarks
					Current month %	Up to this month %			
1	2	3	4	5	6	7	8	9	10
A	**General activity/ indicator**								
1	No.of Matya sagu badies (MSBs) conducted						**10.0**		
2	No. of loans provided under KCC						**5.0**		
3	No. of PMMSY units grounded (other than domenstic marketing)						**15.0**		
B	**Domestic fish marketing**								
4	No. of Mini Fish Vending Units grounded						**10.0**		
5	No. of Spokes grounded (All categories)						**10.0**		
6	No.of shops (Mini & spokes) are in business operations						**10.0**		
B	**Marine activity/ indicator**								
7	No of Fishing Licenses issued/renewed						**15.0**		
8	No of Fishermen benefited in YSR MK Bharosa - Fishing Ban Relief (Yearly once)						**10.0**		
9	No.of HSD oil cards in utilization						**10.0**		
10	Other activities (Specify)						**5.0**		
	Total						**100.0**		

Evaluation Parameters: Poor: Less than 50%, Satisfactory: 51% -70%, Good: 71-90% Excellent: Above 90%

Signature of supervisory officer & station

Proforma 4 - Monthly certification of performance of functionaries (Marine & Aquaculture)

Name of the VFA & secretariat

Month:

S No	Name of activity/ indicator	Annual Target	This month Target	Upto this month Target	Achievement		Max. Marks	Marks scored	Evaluation parameter & Remarks
					Current month %	Upto this month %			
1	2	3	4	5	6	7	8	9	10
A	**General activity/ indicator**								
1	No.of Matya sagubadies (MSBs) conducted						7.0		
2	No. of loans provided under KCC						3.0		
3	No. of PMMSY units grounded (other than domenstic marketing)						10.0		
B	**Domestic fish marketing**								
4	No. of Mini Fish Vending Units grounded						7.0		
5	No. of Spokes grounded (All categories)						7.0		
6	No.of shops (Mini & spokes) are in business operations						7.0		
D	**Aquaculture activity/ indicator**								
7	Extent registered under APSADA (Ha)						10.0		
8	Business operations registered (Hatcheries, labs, Feed and processing plants)						7.0		
9	No.of Samples collected						5.0		
10	No.of Samples submitted to labs						5.0		
B	**Marine activity/ indicator**								
11	No of Fishing Licenses issued/renewed						7.0		
12	No of Fishermen benefited in YSR MK Bharosa - Fishing Ban Relief (Yearly once)						10.0		
13	No.of HSD oil cards in utilization						10.0		
14	Other activities (Specify)						5.0		
	Total						100.0		

Evaluation Parameters: Poor: Less than 50%, Satisfactory: 51% -70%, Good: 71-90% Excellent: Above 90%

Signature of supervisory officer & Station

Proforma 5 - Monthly certification of performance of functionaries (Inland, Marine & Aquaculture)

Name of the VFA & secretariat

Month:

S No	Name of activity/ indicator	Annual Target	This month Target	Upto this month Target	Achievement		Max. Marks	Marks scored	Evaluation parameter & Remarks
					Current month %	Upto this month %			
1	2	3	4	5	6	7	8	9	10
A	**General activity/ indicator**								
1	No.of Matya sagubadies (MSBs) conducted						5.0		
2	No. of loans provided under KCC						5.0		
3	No. of PMMSY units grounded (other than domenstic marketing)						8.0		
B	**Domestic fish marketing**								
4	No. of Mini Fish Vending Units grounded						6.0		
5	No. of Spokes grounded (All categories)						6.0		
6	No.of shops (Mini & spokes) are in business operations						6.0		
C	**Inland activity/ indicator**								
7	Issue of licenses to the Fishermen.						5.0		
8	Total Fish Seed Stocked (Thousand)						3.0		
9	DCB on inland water bodies						5.0		
10	Disposal of Tanks/Reservoirs						5.0		
11	No. of units grounded in EAP (APIIATP APILIP)						5.0		

D	**Aquaculture activity/ indicator**								
12	Extent registered under APSADA (Ha)						**7.0**		
13	Business operations registered (Hatcheries, labs, Feed and processing plants)						**7.0**		
14	No.of Samples collected						**3.0**		
15	No.of Samples submitted to the labs						**3.0**		
E	**Marine activity/ indicator**								
16	No of Fishing Licenses issued/renewed						**5.0**		
17	No of Fishermen benefited in YSR MK Bharosa - Fishing Ban Relief (Yearly once)						**7.0**		
18	No.of HSD oil cards in utilization						**6.0**		
19	Other activities (Specify)						**3.0**		
	Total						**100.0**		

Evaluation Parameters: Poor: Less than 50%, Satisfactory: 51% -70%, Good: 71-90% Excellent: Above 90%

Signature of supervisory officer & Station